

CAFÉ *CoCo* Kazbar Café *Tarifa*



CLINTON LEISURE LTD, CLINTON HOUSE, DAWSON STREET, OXFORD OX4 1HP  
TELEPHONE: 01865 250850



COWLEY ROAD



ROYAL OXFORD



PLEASE ATTACH  
PHOTO HERE  
SMILE

**PRIVATE & CONFIDENTIAL**

The restaurant you are applying to join (please indicate by ticking the appropriate box above) is part of an independent Oxford Company. Priority is given to your chosen venue but in the event that no post is available would you like to be considered for employment elsewhere  YES  NO

**PERSONAL DETAILS:**

Full name, Title: \_\_\_\_\_ Forename(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Marital Status:  FEMALE  MALE

Home address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Private telephone: \_\_\_\_\_ Other telephone: \_\_\_\_\_

Next of kin: \_\_\_\_\_ Telephone no: \_\_\_\_\_

**LEGAL WORKING REQUIREMENTS: (essential information)**

Country of Origin:  UK  OTHER state country: \_\_\_\_\_

EU: Passport required  NON EU: Passport and Entry Visa (right to work) required

NATIONAL INSURANCE NO./LETTER FROM JOB CENTRE

**POSITION:**

Position applied for: \_\_\_\_\_

Salary anticipated: £ \_\_\_\_\_ per annum

When would you be available to start? \_\_\_\_\_

Would you work full time? \_\_\_\_\_

If part time, what days or hours could you work? \_\_\_\_\_

If offered this position will you continue to work in any other capacity? \_\_\_\_\_

*Payment of training shifts will only be made on completion of training*

**EDUCATION, QUALIFICATIONS AND TRAINING**

Beginning with the most recent events, give details of your education, qualifications and training to date

Name of School, College or University from to Qualifications

Name of School, College or University	from	to	Qualifications

**PREVIOUS EMPLOYMENT**

List below present and past employment, beginning with your most recent:

1. Name and address of Employer: \_\_\_\_\_

Period of employment:  
Starting date (month/year)     leaving date (month/year)

Starting Salary (per annum) : £ \_\_\_\_\_ Leaving Salary (per annum) : £ \_\_\_\_\_

Describe the work you did: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Person to contact/telephone number: \_\_\_\_\_

2. Name and address of Employer: \_\_\_\_\_

Period of employment:  
Starting date (month/year)     leaving date (month/year)

Starting Salary (per annum) : £ \_\_\_\_\_ Leaving Salary (per annum) : £ \_\_\_\_\_

Describe the work you did: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Person to contact/telephone number: \_\_\_\_\_

**EXPERIENCE**

Outline particular experience gained in previous positions, or activities outside of work that you feel show your aptitude and skills for the position applied for:

**INTERESTS**

Give brief details of your interests/hobbies: \_\_\_\_\_

Give details of any unspent criminal convictions that you may have (as in accordance with the Rehabilitation of Offenders act 1974): \_\_\_\_\_

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION GIVEN IN THIS APPLICATION IS CORRECT:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If you have not heard from us within two weeks of this application, we have put your records on file for future reference for a period of three months.*